

Director of Religious Education

Our Lady of the Ridge/St. Linus parish is seeking to employ a full-time Director of Religious Education. The position is available immediately.

The parish Director of Religious Education (DRE) is the person who organizes and directs the programs of instruction and formation for elementary and high school age students. The DRE works in collaboration with staff and teachers and is under the authority of the school principal and parish pastor.

The educational requirement is minimally a BS or BA in any major with a background in religious studies. The DRE would have or would obtain Archdiocesan Catechist Certification.

The candidate for the DRE position will have at least 3 completed years in school or RE setting. If the candidate is a recent college graduate, the position could be offered under a one-year mentorship with the school principal.

Responsibilities would include:

- ~articulating and implementing a plan for religious education considering the parish vision and archdiocesan policies.

- ~manage planning, administration, and record keeping of parish catechetical programs.

- ~provide ongoing formation opportunities and spiritual development for catechists and catechetical personnel.

- ~participate in events related to the cluster, deanery, vicariate, and archdiocese.

- ~coordinate archdiocesan 'Safe Environment' programs for children, volunteers and parents in catechetical programs.

- ~organize and conduct parent meetings as needed.

- ~provide preparation for First Reconciliation, First Eucharist and Confirmation.

Resumes may be submitted to:

Fr. Mark Walter, Pastor

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